

MINUTES OF A SPECIAL BOARD MEETING - TELECONFERENCE

November 16, 2021 at 4:00 pm

Directors Present:

Chris Mann, President
Lonni Granlund, Vice President
Jay Bogh, Director
Joyce McIntire, Director
Nyles O’Harra, Director

Staff Present:

Wade Allsup, Information Systems Specialist
Jennifer Ares, Water Resource Manager
Madeline Blua, Water Resource Specialist
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Administrative Assistant
Ashley Gibson, Regulatory Compliance Manager
Dustin Hochreiter, Senior Engineering Technician
Mike Kostelecky, Operations Manager
Tim Mackamul, Operations Manager
Matthew Porras, Implementation Manager
Mia Preciado, Intern
Mike Rivera, Public Works Manager
Charles Thomas, Operations Manager
John Wrobel, Public Works Manager
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

Steven Graham, Legal Counsel
Lora Carpenter, Fieldman, Rolapp & Associates
Jack Tsang, Bank of America

Registered Guests and Others Present:

Madeline Chen, Ortega Strategies Group
Paul Kielhold, San Bernardino Valley Municipal Water District
Larry Smith, San Gorgonio Pass Water Agency

This meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation of the meeting was available at <https://zoom.us/j/676950731> using 765589.

CALL TO ORDER

The meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

ROLL CALL

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Nyles O’Harra present.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Nyles O’Harra seconded the motion.

- A. Adoption of Resolution No. 2021-53 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Yucaipa Valley Water District for the Period of December 1, 2021 to December 30, 2021 Pursuant to Brown Act Provisions
- B. Minutes of Meetings
 1. Board Meeting – November 2, 2021
- C. Payment of Bills
 1. Approve/Ratify Invoices for Board Awarded Contracts
 2. Ratify General Expenses for October 2021

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Nyles O’Harra - Yes

STAFF REPORT

General Manager Joseph Zoba reported on the following items:

- The Yucaipa Sustainable Groundwater Management Agency will be hosting a community meeting on November 16, 2021 at 6:00 pm.
- The next meeting of the Upper Santa Ana River Watershed Infrastructure Financing Authority will be held on November 17, 2021 at 8:30 am.
- The District will be hosting a Community Water Meeting on November 8, 2021 at 6:00 pm to discuss the drought and other water resource management issues.

DISCUSSION ITEMS:

DM 21-177

PRESENTATION OF FINANCIAL GOALS AND THE CREATION OF A JOINT EXERCISE OF POWERS AGREEMENT FOR THE FORMATION OF THE YUCAIPA VALLEY WATER DISTRICT FINANCING AUTHORITY

General Manager Joseph Zoba presented an overview of the financial goals and the creation of a Joint Exercise of Powers Agreement for the formation of the Yucaipa Valley Water District Financing Authority.

Detailed information about the proposed financial goals and debt financing plan was provided to the public by Lora Carpenter and Jack Tsang.

This item will be presented with additional updated information about the potential WIFIA loan at the board meeting scheduled for December 7, 2021.

DM 21-178

PRESENTATION OF THE UNAUDITED FINANCIAL REPORT FOR THE PERIOD ENDING ON OCTOBER 31, 2021

Chief Financial Officer Allison Edmisten provided an overview of the Unaudited Financial Report for the period ending on October 31, 2021.

Director Nyles O’Harra moved that the Board receive and file the unaudited financial report.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-179

STATUS REPORT ON THE INSTALLATION OF A TEMPORARY 4-INCH HDPE HIGH-LINE NEAR KNOLL DRIVE, YUCAIPA

Public Works Manager Mike Rivera provided an overview of the temporary, above ground pipeline installed to provide service to customers on Knoll Drive.

DM 21-180

CONSIDERATION OF PROPOSAL FROM REDISTRICTING INSIGHTS FOR PROFESSIONAL SERVICES RELATED TO THE

General Manager Joseph Zoba provided an overview of the proposal from Redistricting Insights for the realignment of division boundaries.

Director Jay Bogh moved that the Board authorize the General Manager to execute a contract with Redistricting Insights for a sum not to exceed \$10,000.

REVISION OF DIVISION
BOUNDARIES

Director Nyles O’Harra seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-181

CONSIDERATION TO
PURCHASE FOUR SERVICE
TRUCKS FOR THE PUBLIC
WORKS DEPARTMENT

Implementation Manager Matthew Porras provided an overview of the proposed vehicle and equipment purchase for the Public Works Department.

Director Nyles O’Harra moved that the Board authorize the purchase of vehicles from Transwest Truck Center for a sum not to exceed \$414,134.95 and adopt Resolution No. 2021-54 Transferring Reserve Funds for the vehicle purchase.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-182

REVIEW AND DISCUSSION
ABOUT THE DRAFT REQUEST
FOR PROPOSALS FOR
PROFESSIONAL PUBLIC
RELATIONS SERVICES FOR
CALENDAR YEAR 2022

General Manager Joseph Zoba provided an overview of the draft Request for Proposals for public relations services for Calendar Year 2022.

Director Lonni Granlund moved that the Board authorize the General Manager to finalize and distribute the Request for Proposals.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-183

CONSIDERATION OF
RESOLUTIONS AUTHORIZING
THE GRANT APPLICATION,
ACCEPTANCE AND
EXECUTION FOR VARIOUS
PROJECTS FOR FUNDING
FROM THE URBAN AND
MULTIBENEFIT DROUGHT
RELIEF PROGRAM

General Manager Joseph Zoba provided an overview of the Urban and Multi-benefit Drought Relief Program offered by the Department of Water Resources.

Director Nyles O’Harra moved that the Board adopt Resolution Nos. 2021-55, 2021-56, 2021-57, and 2021-58 supporting the grant applications.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

Director Joyce McIntire reported on the San Gorgonio Pass Regional Water Alliance meeting held on November 3, 2021.

Director Joyce McIntire reported on the Upper Santa Ana River Watershed Infrastructure Financing Authority Technical Advisor Committee meeting held on November 10, 2021.

Director Joyce McIntire reported on the City of Calimesa Council meeting held on November 15, 2021.

Director Chris Mann, Director Lonni Granlund, and Director Nyles O’Harra reported on the Association of San Bernardino County Special Districts meeting hosted by Yucaipa Valley Water District on November 15, 2021. Special recognition was directed to Erin Anton who was responsible for the coordination and preparation of the meeting.

ANNOUNCEMENTS

Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)