



# **Request for Proposal**

## **2018 Landscape Maintenance Contract**

**Proposal No. 171130**

**Response Due and Public Bid Opening  
Thursday, December 21, 2017 at 11:00 am**

Yucaipa Valley Water District  
12770 Second Street  
Yucaipa California 92399

**Yucaipa Valley Water District Bid Process Contact:**

Kathryn Hallberg, Management Analyst  
[khallberg@yvwd.dst.ca.us](mailto:khallberg@yvwd.dst.ca.us) –Phone (909) 797-5119 x4

**Yucaipa Valley Water District Routine Contract Administrator and District Liaison:**

Michael Kostelecky, Operations Manager  
[mkostelecky@yvwd.dst.ca.us](mailto:mkostelecky@yvwd.dst.ca.us) –Phone (909) 790-9208 x2

## Introduction

Yucaipa Valley Water District (the “District” or “YVWD”) is accepting proposals for plantings and landscape maintenance at various locations within the city of Yucaipa and Calimesa. Your firm is invited to submit a proposal to perform this work.

The address, location and approximate size of each facility is listed in the proposal form. This is not a commitment to procure this work, but a request for proposals and the costs to complete the work. The District will decide to proceed based on the proposal pricing submitted.

Please review to the enclosed specifications and Proposal Form in the preparation and submittal of your proposal. The Proposal Form must be submitted as your proposal and it must be filled out completely.

All bidders are urged to visit the work sites to familiarize themselves with all existing conditions that may affect the work involved. All proposals shall take into consideration all such conditions as may affect the work under this contract. The submittal of a proposal automatically implies that this examination has been done and that the Contractor is completely familiar with the location, scope, nature and character of the work and of the equipment and materials needed for it.

The final date for submitting a proposal is Thursday, December 21, 2017 at 11:00 am to Kathryn Hallberg, Management Analyst, 12770 Second Street, Yucaipa, California 92399.

Your proposal envelope must be sealed and clearly marked “**Landscape Maintenance Bid 171130**” (include Attachments A, B, C and D).

The District reserves the right to accept or to reject any and all proposals, to waive any irregularities and to make an award that is determined by the District to be in the best interest of the Yucaipa Valley Water District.

# Instructions for Proposals

## General Specifications

The below listed specifications are intended as general guidelines to be followed by the Contractor in preparing a proposal and during the ensuing project.

- Accessibility: The Contractor shall be fully aware of any peculiarities and limitations of the space(s) available for the performance of work under this contract. The Contractor shall exercise due and particular caution to determine that all parts of his work are made quickly and easily accessible.
- Authority of the Yucaipa Valley Water District: Subject to the power and authority of the District, the District shall in all cases determine the quantity, quality, and acceptability of the work, materials and supplies for which payment is to be made under this contract. The District shall decide questions that may arise relative to the fulfillment of the contract or the obligations of the Contractor hereunder.
- City of Yucaipa and City of Calimesa Business License: The successful Contractor and any sub-Contractors are required to obtain a City of Yucaipa and/or City of Calimesa Business License prior to award of Contract and to maintain the license for the entire term of the Agreement. The Business License is not a prerequisite for submission of a bid. Inquiries regarding Business License may be answered by calling the City of Yucaipa (909) 797- 2489 or the City of Calimesa (909) 795-9801. Business Licenses are not required for materials or equipment shipped by U.S. mail or common carrier.
- Changes in Work: The District may, at any time work is in progress, by written order make alterations in the terms of work as shown in the specifications, require the performance of extra work, decrease the quantity of work, or make such other changes as the District may find necessary or desirable. The Contractor shall not claim forfeiture of contract by reasons of such changes by the District. Changes in work and the amount of compensation to be paid to the Contractor for any extra work as so ordered shall be determined in accordance with the unit prices quoted.
- Clean-up: During performance and upon completion of work on the project, Contractor will remove all unused equipment and instruments of service, all excess or unsuitable material, trash, rubbish and debris, and legally dispose of same, unless otherwise directed by these specifications. Contractor shall leave entire area in a neat, clean and acceptable condition as approved by the District.
- Compliance With OSHA: Contractor agrees that all item(s) offered comply with all applicable Federal and State Occupational Safety and Health Act laws, standards and regulations, and that Bidder will indemnify and hold the District harmless for any failure to so conform.
- Prevailing Wage: Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage

Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. If the services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and if the Total Compensation is \$1,000 or more, Contractor and its sub-Contractors shall fully comply with the Prevailing Wage Laws for their employees and any others to whom such laws are applicable. Contractor and its sub- Contractors shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws. Pursuant to SB 854, which amended the Prevailing Wage Laws, this Agreement would also be subject to compliance monitoring and enforcement by the California Department of Industrial Relations (“DIR”). Beginning April 1, 2015, no Contractor or sub-Contractor may be awarded this Agreement unless registered with the DIR pursuant to Labor Code Section 1725.5.

- Contractor shall comply with Senate Bill 854 (signed into law on June 20, 2014) including, but not limited to, the following requirements: (1) no contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5; (2) no contractor or subcontractor may be awarded a contract for public work or perform work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5; (3) this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations; (4) Contractor shall post job site notices regarding compliance monitoring and enforcement by the Department of Industrial Relations; and (5) Contractor must submit certified payroll at least monthly to the Labor.
- Under the Public Works Contractor Registration Law (California Senate Bill No. 854 - See Labor Code Section 1725.5), contractors must register with the California Department of Industrial Relations (DIR) using the online application and meet certain requirements before bidding on “public works” contracts in California. “Public works” refers to construction, alteration, demolition, installation, or repair work (including maintenance) done under contract and paid by public funds.
- The application that a contractor submits to the DIR also provides agencies which administer public works programs with a searchable database of qualified contractors. Application and renewal are completed online with a non-refundable fee.
- **Contract Incorporation:** This contract embodies the entire contract between the District and the Contractor. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments, or modifications of any of the terms of the contract shall be valid unless submitted in writing and signed by both parties. The complete contract shall include the entire contents of the bid solicitation, all addendums, all of Bidder’s successful submittal, supplemental agreements, change orders, performance bond(s), and any and all written agreements which alter, amend or extend the contract.
- **Coordination with Agencies:** The Contractor shall coordinate activities with the proper regulatory agencies and have their representative on site as requested at the proper times.

- Damage: The Contractor shall be held responsible for any breakage, loss of the District's infrastructure or supplies through negligence of the Contractor or his employee while working for the District. The Contractor shall immediately report to the District any damages resulting from services performed under this contract. Failure or refusal to restore or replace such damaged property will be a breach of this contract.
- Permits: Contractor shall at its expense, obtain all permits and licenses and pay all charges and fees necessary for the performance of the contract, and shall give all public notices necessary for the lawful performance of the contract.
- Taxes and Assessments: Contractor shall pay all taxes, levies, duties, and assessments of every nature due in connection with any work under the contract, shall make any and all payroll deductions required by law, and shall indemnify and hold harmless the District from any liability on account of any and all such taxes, levies, duties, assessments and deductions.
- Addenda or Bulletins: No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
- Protection of Public: Adequate warning devices, barricades, guards, flagmen or other necessary precautions shall be taken by the Contractor to give advised and reasonable protection, safety and warning to persons and vehicular traffic concerned in the area. All traffic control will comply with the American Public Works Association Work Area Traffic Control Handbook, all City of Yucaipa and City of Calimesa requirements.
- Rejection of Work: Contractor agrees that the District has the sole right and discretion to make all final determinations as to whether the work has been satisfactorily completed.
- Unknown Obstructions: Should any unknown obstruction be encountered during the course of this contract the Contractor immediately bring it to the attention of the District. The Contractor shall be responsible for the protection of all existing equipment and utilities encountered within the work area.

### **General Information/Requirements**

- A. Receiving Office: Sealed proposals will be accepted until **Thursday, December 21, 2017 at 11:00 am** by Kathryn Hallberg, 12770 Second Street, Yucaipa, California 92399. Your proposal envelope must be sealed and clearly marked "**Landscape Maintenance Bid 171130**" (include Attachments A, B, C and D). Late proposals will not be accepted. Facsimile responses will not be accepted. If the proposal is sent by overnight carrier, proposal is to be within a sealed envelope inside the overnight letter pack.
- B. Rejection of Proposals: Yucaipa Valley Water District reserves the right to accept or reject any or all proposals received as a result of this request.
- C. Incurred Contractor Costs: Yucaipa Valley Water District will not be liable for any costs incurred by Contractors or other respondents to this Bid, prior to issuance of an

agreement, contract or other similar acquisition documents.

- D. Qualification: The selected Contractor shall have a proven record of performing work of a similar nature to the project described herein. This record shall be for a minimum of three (3) years. The Contractor may be required to submit the names of five (5) references and include the name of the entity, contact person, telephone number and a brief description. Include an outline describing company's profile and ability to perform the work.
- E. Other Provisions: The Contractor shall list any other criteria or requirements to delineate responsibility for any additional items/tasks to be completed by either Yucaipa Valley Water District or Contractor. These shall be in addition to those previously detailed or explained in this Bid Request for.
- F. Contract Terms: If awarded the Contract, the undersigned agrees to start work on this project within ten (10) working days or as otherwise directed by the Mike Kostelecky, Operations Manager (or his designee) in accordance with these specifications and agrees to continue performing the maintenance and repair work required until December 31, 2018, unless contract extensions are provided in writing and approved mutually by the Yucaipa Valley Water District and Contractor.
- G. Cancellation: Upon award of contract, either party may cancel the contract with a 30 day written notice.
- H. Law, Rules and Regulations: The work shall comply with all federal, state and local codes, rules and regulations including all ordinances and other statutory provisions pertaining to this class of work. Such Rules, Codes, Regulations and Ordinances shall be considered a part of these specifications. Any conflict between the Bid requirements and the aforementioned rules shall be noted by the Contractor at the time the proposal response is submitted. Any permits required for the work shall be obtained and paid for by the Contractor.
- I. Prime Contractor Responsibilities: The selected Contractor will be required to assume full responsibility for all services offered in his proposal. Further, Yucaipa Valley Water District will consider the selected Contractor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. The Contractor shall be responsible for the coordination and supervision of all sub-Contractors and trades employed in this contract. The Contractor shall list the names of all sub-Contractors to be employed under this contract.
- J. Insurance: The Contractor shall indemnify and hold harmless Yucaipa Valley Water District and all his officers, agents and employees' representatives all suits, actions, or claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property by or from the said Contractors or their employees or by or in consequence of any neglect in safeguarding the work or through the use of unacceptable materials in the work or by or on account of any act or omission, neglect, or misconduct of the said Contractor.

Contractor, at their expense, must maintain during the term of any subsequent contract the following insurance:

- Broad form General Liability Insurance (occurrence basis only) with minimum limits of \$1 million dollars per occurrence and \$1 million dollars aggregate.

- Workers' Compensation and Employer's Liability Insurance, California statutory limits of liability.
- Each Contractor shall take out and maintain during the life of this contract Workmen's Compensation Insurance for all employees employed at the site of the project and, in case any of the work is sublet, the Contractor shall require the sub-Contractor to provide such insurance. Proof of compliance with the Workmen's Compensation Laws and Social Security Laws shall be filed with and kept in full force and effect on file with the County at all times, until all the work on the project provided to be done under this contract has been fully and finally completed. This shall be an absolute responsibility and duty of the Contractor, who agrees to indemnify and save harmless the County from any contributions or taxes or liability thereof.
- Comprehensive Automobile Liability (including hired and non-owned vehicles) with California no-fault coverage, with minimum limits for bodily injury of \$500,000 each person and \$1 million dollars each accident and with minimum limits for property damage of \$500,000 each accident.

Insurance policies must name the Contractor as the insured, along with Yucaipa Valley Water District as additional insured, and must not be canceled or materially changed without at least 30 days prior notice from the Contractor to Yucaipa Valley Water District. The Contractor must submit certificates evidencing the insurance to Yucaipa Valley Water District at the time the Contractor executes the contract, and at least 15 days prior to the expiration dates of expiring policies.

Certificates of Insurance acceptable to Yucaipa Valley Water District shall be filed with Yucaipa Valley Water District prior to commencement of the work. The Contractor agrees that its insurance carriers waive subrogation against Yucaipa Valley Water District, its agents or employees with respect to any loss covered by the Contractor's insurance.

- K. Workmanship: All tradesmen shall be thoroughly experienced in the particular work upon which employed, and the work and finished product shall be of a first-class quality. Employees of the Contractor shall perform work that conforms to standard, state of the art practices for this class and type of work. Once the project begins by execution of a purchase document all work by the Contractor shall be completed in the most expedient manner possible.

The Contractor assumes full responsibility to carefully examine the work requirements before submitting a proposal. All proposals shall take into consideration all such conditions as may affect the work under this contract. The Contractor shall verify all conditions, locations and character of the work. The submission of a proposal automatically implies that the Contractor is thoroughly familiar with the work to be performed and Yucaipa Valley Water District requirements and expectations. No claims for extra compensation may be made after submittal of a proposal and acceptance by Yucaipa Valley Water District of the proposal.

- L. Owner's Representative: The Contractor shall allow at any time during the contract the access of Yucaipa Valley Water District Representative to view, inspect or otherwise observe the work in progress. The only exception to this is when safety of the representative would be at issue.



Yucaipa Valley Water District representative/liaison for this contract (provided on the title page of this Request for Proposals) will coordinate with other Yucaipa Valley Water District employees for the inspection and coordination of the work. Any approvals, questions, demands etc. from the Contractor shall be forwarded to this person for direction to the contract. No other Yucaipa Valley Water District Representative shall bind Yucaipa Valley Water District to additional costs or make any changes to the Project Scope.

- M. Freedom of Information Act: Information submitted in Contractor proposals becomes public information and as such is subject to public disclosure and review under the California Freedom of Information Act. Information contained in the Contractor's proposal which is company confidential must be clearly identified in the proposal itself.
- N. Workforce Performance: Landscape Maintenance Contractor shall have a valid California landscape License (C-27).
- All workers shall be under the supervision of an experience maintenance supervisor.
  - All work shall be scheduled to assure that horticultural tasks are completed at the proper times. Contractor to furnish schedule for all landscape maintenance.
  - Contractor shall repair or replace at his own expense any damage to property caused by any act or omission of the Contractor, employees, or agents.
- O. Bid/Price Forms: Bidder shall complete the Bid / Price Form in its entirety including:
- All items listed and total price;
  - All additional costs associated with performance of specifications; and
  - Bidder's identification information including a binding signature.

Bidder shall state cash discounts offered that may be taken at the sole discretion of the District. Unless discount payment terms are offered, payment terms shall be "Net 30 Days". Payment due dates, including discount period, will be computed from date of District's acceptance of the equipment or materials or of a correct and complete invoice, whichever is later, to the date District's check is mailed. Any discounts taken will be taken on full amount of invoice, unless other charges are itemized, and discount thereon is disallowed.

Amount Written in Words. This bid will be awarded based upon the total amount bid as written in words. Where there is a discrepancy between words and figures, WORDS WILL GOVERN. Where there is a discrepancy between item unit price and extended total, UNIT PRICE WILL GOVERN.

Please check your calculations before submitting your bid; Yucaipa Valley Water District will not be responsible for Bidder Miscalculations.



# Technical Specifications

## Scope of Work

The Contractor's prime responsibility will be to provide complete landscape maintenance services in a safe and timely manner in accordance with the maintenance standards as set forth in this specification. Contractor shall furnish all labor, equipment, material, and supervision required to properly maintain the landscaped areas and irrigation in an attractive condition throughout the term of the contract.

**1. Initial Maintenance - See Bid Sheet Attachments for Details about Initial Site Maintenance**

- A. Removal of weeds from planted areas should be completed by February 28, 2018.
- B. Initial clean up shall include, but not be limited to, leaf removal from all areas of the property, removal of all dead material, cut back perennial plantings appropriately, add mulch to areas necessary to protect plants, etc...).

**2. Ground Cover Maintenance - See Bid Sheet Attachments for Specific Frequency of Site Visits for Contract Period**

- A. Edging and Trimming of Ground Cover:
  - Edging of ground cover areas shall be performed weekly, no additional compensation will be paid.
  - All ground cover adjacent to sidewalks, trails, curbs, mowing strips, or where no improved surface exists, shall be edged in a neat, uniform line, no additional compensation will be paid.
  - All groundcover shall be continually trimmed at the dripline of all shrubs, no additional compensation will be paid.
  - All groundcover shall be continually trimmed along walls, valve boxes, water meter boxes, backflow devices, or other structures located within the ground cover area as determined by the District. No additional compensation will be paid.
  - Trimming of groundcover may be required around sprinklers to provide maximum irrigation coverage. No additional compensation will be paid.
  - All clippings and trimmings shall be removed from the work site the same day work is performed and prior to a Contractor vacating the work site. No additional compensation will be paid. Contractor will provide District with a monthly accounting of said green waste.
- B. Cultivation of Ground Cover Areas:
  - The open soil between plants shall be cultivated weekly where the planting permits. No additional compensation will be paid.
- C. Renovation of Ground Cover Areas:
  - Ground cover plantings shall be thinned and pruned for the health of the planting and the appearance of the site, or as required by the District. No additional compensation will be paid.
- D. Replanting of Ground Cover Areas:
  - Replanting shall be required to maintain the continuity of the ground cover area. Cost for this replanting shall be paid per the contractor's attached material replacement costs lists and as directed by District.

- E. Ground Cover Fertilization:
- The ground cover shall be continually fertilized to provide a healthy and vigorously growing ground cover with horticultural acceptable growth and appearance, as determined by the District. All fertilizer applications shall be performed with properly calibrated equipment to provide a uniform application.
  - Contractor shall notify the District, in writing, five (5) working days prior to any fertilizer application. This written document shall include the following:
    - Location and exact date the fertilizer application will be performed.
    - Type of fertilizer and method of application to be used.
    - Material Safety Data Sheet (MSDS) provided to the District for all products applied for all products applied.

**3. Shrub Care - See Bid Sheet Attachments for Specific Frequency of Site Visits for Contract Period**

- A. Pruning of Shrubs
- All shrubs growing in the work areas shall be pruned annually to encourage healthy growth habits, removal of dead or damaged branches, and maintain natural shape. No additional compensation will be paid.
  - Shrubs shall be pruned with sharp pruning tools.
  - Shrubs shall be continually pruned, as necessary, to prevent encroachment of passageways, walks, streets, and view of signs. Shrubs shall be tapered to provide irrigation coverage and an aesthetically pleasing landscape. No additional compensation will be paid.
  - All pruning cuts shall be one-quarter (1/4) inch above a node (bud). No projections or stubs shall be allowed to remain.
  - Contractor shall remove all clippings the same day shrubbery is pruned and prior to vacating the work site. No additional compensation will be paid.
  - Pruning shall be done to maintain a natural well-groomed, laced-out appearance, and encourage air movement through the shrub.
  - Shearing, hedging or severe pruning shall not be permitted without prior written permission from the District.
- B. Shrub Fertilization
- Shrubs shall be fertilized as necessary to maintain horticultural acceptable health and color.
  - Foliar fertilization may be performed when appropriate.
  - Material Safety Data Sheet (MSDS) provided to the District for all products applied.
- C. Shrub Replacement
- All damaged, diseased (untreatable) or dead shrubs shall be replaced with the exact same species and size of plant material that existed. If approved by the District the Contractor shall be responsible for the complete removal and replacement of shrubs lost. Compensation for the replacement shrub will be at agreed unit cost.
  - Substitutions for any plant materials must have prior written approval by the District.
  - Original plans and specifications shall be consulted to determine correct identification of species (if obtainable).

- Care shall be taken to prevent soil build-up around the crown of shrubs.

**4. Vine Care - See Bid Sheet Attachments for Specific Frequency of Site Visits for Contract Period**

A. Vine Trimming

- All vines shall be trimmed a minimum of every three months. No additional compensation will be paid.
- All vines shall be maintained so encroachment into adjacent pedestrian right-of-way shrubs, ground cover or private property is inhibited.

**5. Tree Care - See Bid Sheet Attachments for Specific Frequency of Site Visits for Contract Period**

A. Tree Trimming

- Contractor shall perform tree pruning annually between November-February to provide a natural well groomed, "laced out" appearance.
- All trees in the work site shall be maintained in their natural shapes. This work shall be accomplished in a manner which will ensure that each individual tree is trimmed carefully to promote the tree's health and appearance. No additional compensation will be paid.
- All work shall be of the highest quality and performed in accordance with approved professional tree trimming standards.
- All trees shall be pruned within 48-hours upon notification to remove or prevent encroachment where it blocks vision, or encroaches in any manner deemed undesirable by the District. No additional compensation will be paid.
- All trees shall be continually maintained free of all dead, diseased, and damaged branches back to the point of breaking. Cuts must be made per I.S.A. Pruning Standards. Pruning tools shall be adequately sharpened to provide clean cuts and shall be properly sterilized to reduce spread of disease. No additional compensation will be paid.
- All sucker growth is to be removed from trees as it occurs. No additional compensation will be paid.
- Contractors shall maintain all branches which encroach sidewalks and paths at a minimum height of eight (8) feet clearance and a minimum fourteen (14) foot clearance for branches, which encroach beyond the curb line into the travel ways. No additional compensation will be paid.
- All branches that encroach over private property shall be removed as directed. No additional compensation will be paid.

B. Tree Staking

- Contractor shall, at no additional cost to the District, stake and tie all trees that require support.
- Tree stakes shall be pentachlorophenol treated lodgepole pine not less than eight (8) feet in length. Two (2) tree stakes are required per tree.
- Guy wires where required will be of pliable, zinc-coated ten-gauge wire (three per tree), and should have a white polyvinylchloride (PVC) sleeve for visibility.
- Trees shall be secured to stakes with cinch ties or equivalent. Do not use wire and hose.
- Stakes shall not be placed closer than eight (8) inches from the tree trunk.

- Stakes and ties shall be placed so no chafing of bark occurs and shall be checked frequently, and re-tied as necessary, to prevent girdling.

C. **Tree Replacement**

- Contractor shall be responsible for the complete removal and replacement with compensation for the replacement of the trees paid at a previously agreed unit cost in writing before work is completed.
- Replacement shall be made by the Contractor with the kind and size determined by the District. Downed trees, due to any cause, shall be removed and the stump ground to a depth of 12" and re-filled the same day of identification or notification. The District may specify a species of tree for replacement different from the one lost. Compensation for the replacement of the trees will be at agreed unit cost.

**6. Green Waste Disposal**

- A. Contractor shall be responsible for recycling all green waste generated from their contract performance. No additional compensation will be paid.
- B. Contractor shall have the duty to keep all green waste from being contaminated to an extent it no longer can be recycled.
- C. Contractor shall deliver all green waste to a District approved reclamation site, for the purposes of recycling. Contractor shall submit a monthly report identifying the weight and/or volume of green waste recycled during the preceding month. No additional compensation will be paid.

**7. Turf Area Maintenance - See Bid Sheet Attachments for Specific Frequency of Site Visits for Contract Period**

The Contractor's prime responsibility will be to provide for complete "TURF AREA MAINTENANCE." This will include all mowing, seeding, trimming, weeding, fertilizing (MSDS required), replanting of any dead areas and the overall maintenance required. The Contractor shall furnish all labor, equipment, material and supervision required to properly maintain the turf areas in an attractive condition throughout the term of the contract. The District will also reserve the right to adjust any schedules after a consultation with the contractor.

**8. Concrete Swale Maintenance (Monthly)**

The Contractor's prime responsibility will be to provide for complete "CONCRETE SWALE MAINTENANCE." This will include all debris removal from within the concrete drainage swale and any structure attached to that swale. The Contractor shall furnish all labor, equipment and supervision required to properly maintain the concrete drainage swales and associated drainage structures. All of the above maintenance procedures shall be performed on a schedule approved by the District prior to commencing any work on this contract. The District will also reserve the right to adjust any schedules after a consultation with the contractor.

**9. Irrigation Maintenance (as needed and as pre-approved)**

Irrigation maintenance shall be completed as required. The maintenance shall include:

- Set and/or verify that all irrigation controllers are on the proper irrigation schedule as determined by the district.
- Adjust irrigation heads, bubblers or drip lines to ensure proper coverage of landscape area;
- Document any damage to the irrigation system and work with the District's representative to determine liability for the damage and repair schedule;
- Notate areas that were repaired on the monthly report. Invoice the District for these repairs separately from the monthly maintenance check invoice.
- Notify the District representative via telephone and email within 48 hours of finding non-functional irrigation;
- Conduct irrigation system repairs as authorized by the District's representative;
- Provide a report for each month for each irrigation location that specifies that the irrigation schedule was set or confirmed to be correct, that verifies all heads, bubblers and drip lines are properly adjusted and that identifies any damage that is observed.
- A copy of the monthly irrigation report shall be provided to the District in electronic form by the 15<sup>th</sup> of the month following the month that the maintenance was performed. Damage that is identified during the monthly maintenance check shall be reported via telephone call and email to the District's representative as soon as the damage is identified.
- District staff and the contractor will cooperatively establish start, run times and frequency of irrigation. Irrigation schedules shall adhere to the District's water schedule and applicable restrictions during drought and the contractor shall be required as part of this Contract, to reset the irrigation system controllers to comply with drought watering restrictions immediately upon notification by the District
- If any irrigation system or equipment fail between the monthly check, the contractor shall complete the repairs within one week after requested by the District.

## **10. Planting Requirements**

The following areas will require new plants and irrigation systems to be completed by February 28, 2018 (please see attachments for additional details):

- Site A - 35477 Oak Glen Road, Yucaipa
  - The area north of the fenced property to Oak Glen Road requires sod removal and sod replacement / sprinkler replacement in several areas;
  - Removal of older vegetation and trim plants outside of the fence-line on Oak Glen Road to maximum height of 24 inches;
  - Removal of older vegetation and trim plants/trees inside of the fence-line on Oak Glen Road;
  - Add twenty (20), 1-gallon shrubs and plants outside of the fence-line on Oak Glen Road. The typical shrub and plant species will be recommended by the contractor and pre-approved by the District liaison.
  - Add fifty (50), 5-gallon orange trees, staggered behind the existing trees along the southerly property line. Add and improve the existing irrigation system for existing and newly planted trees.
- Site B - 12770 Second Street, Yucaipa

- Add forty (40), 1-gallon drought-tolerant shrubs and plants to the planter area and boulevard near Second Street. The typical shrub and plant species will be recommended by the contractor and pre-approved by the District liaison.
- Add ten (10), 5-gallon drought-tolerant trees to the planter area and boulevard near Second Street. The typical tree species or citrus trees will be recommended by the contractor and pre-approved by the District liaison, as well as the specific planting location of the trees.
- Add and improve the existing irrigation system for existing and newly planted trees.
- Site C - 1471 Singleton Road, Calimesa
  - Remove weeds throughout the “Routine Maintenance Area” on the site.
  - Repair and adjust sprinklers as needed.
- Site D - 34725 Eucalyptus Avenue, Yucaipa
  - Remove weeds throughout the “Routine Maintenance Area” on the site.
  - Repair and adjust sprinklers as needed.
- Site H - 890 West Countyline Road, Yucaipa
  - Add twenty-five (25) 5-gallon orange trees and twenty-five (25) 5-gallon lemon trees, in an alternating pattern to the area identified on the attached site plans.
  - Add an irrigation system for the newly planted trees.

The following areas will require new plants and irrigation systems to be completed by June 1, 2018 (please see attachments for additional details):

- Site A - 35477 Oak Glen Road
  - Add forty (40), 1-gallon shrubs and plants outside of the fence-line on Oak Glen Road with an emphasis at the main entrance gate. The typical shrub and plant species will be recommended by the contractor and pre-approved by the District liaison.
- Site C - 1471 Singleton Road, Calimesa
  - Remove weeds throughout the “Routine Maintenance Area” on the site.
  - Repair and adjust sprinklers as needed.
- Site D - 34725 Eucalyptus Avenue, Yucaipa
  - Remove weeds throughout the “Routine Maintenance Area” on the site.
  - Repair and adjust sprinklers as needed.
  -

**Non-Collusion Statement & Signature**

The undersigned affirms that he/she is duly authorized to execute this contract, that this company, corporation, firm, partnership, or individual has not prepared this proposal in collusion with any other offer, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business or any individual affiliated with the Yucaipa Valley Water District, prior to the official opening of this proposal. Failure to observe this procedure may be cause for rejection of this proposal.

I have read, and I understand the standard terms and conditions and I will fully execute them if I am awarded this proposal. I fully understand the proposal specifications.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



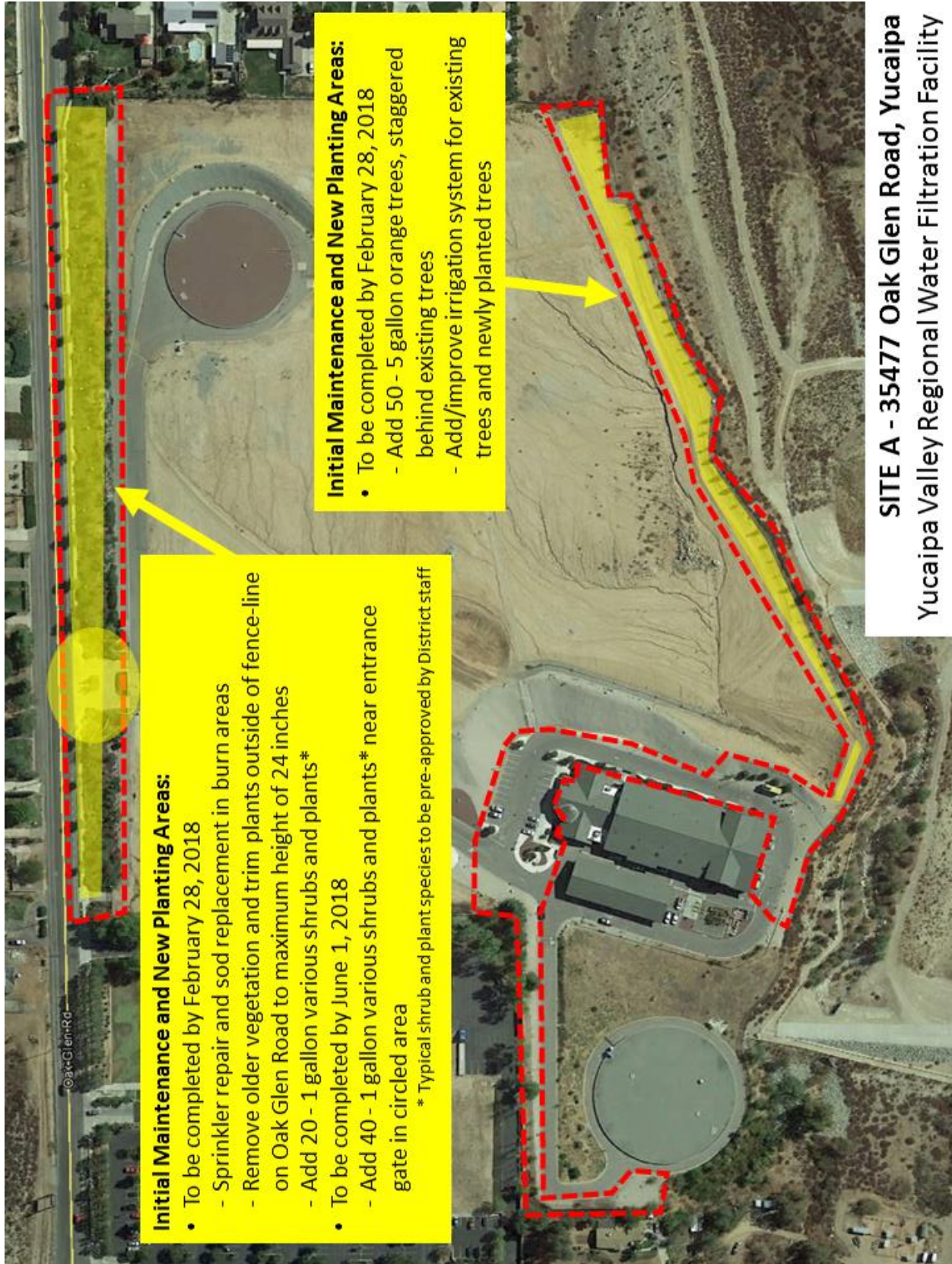
**Attachment B**  
Detailed Scope of Work and Service Frequency

<b>Site A - 35477 Oak Glen Road, Yucaipa Valley Regional Water Filtration Facility</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	\$
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	\$
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>



**SITE A - 35477 Oak Glen Road, Yucaipa**  
Yucaipa Valley Regional Water Filtration Facility



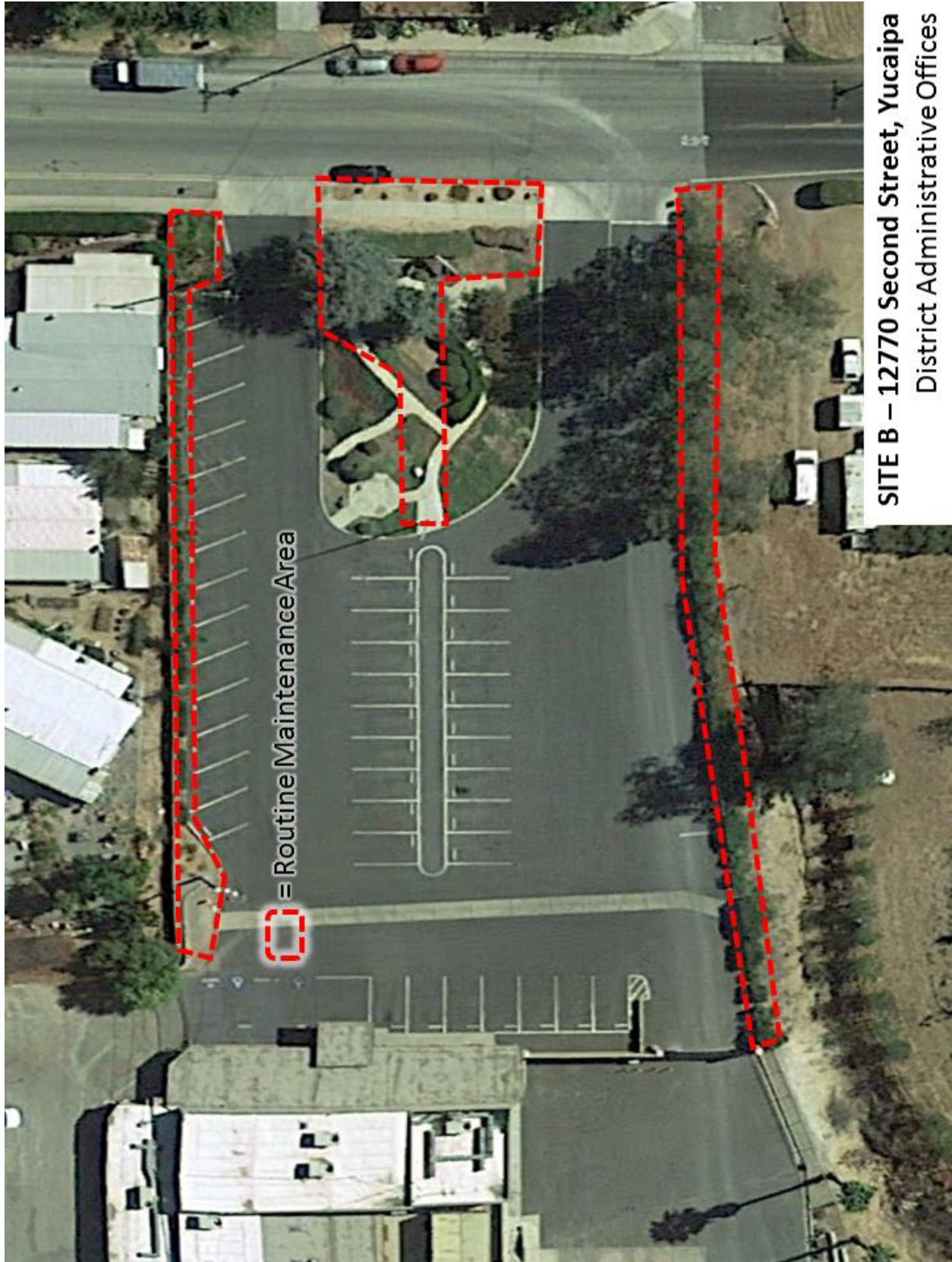


**SITE A - 35477 Oak Glen Road, Yucaipa**  
Yucaipa Valley Regional Water Filtration Facility

**Attachment B**  
Detailed Scope of Work and Service Frequency

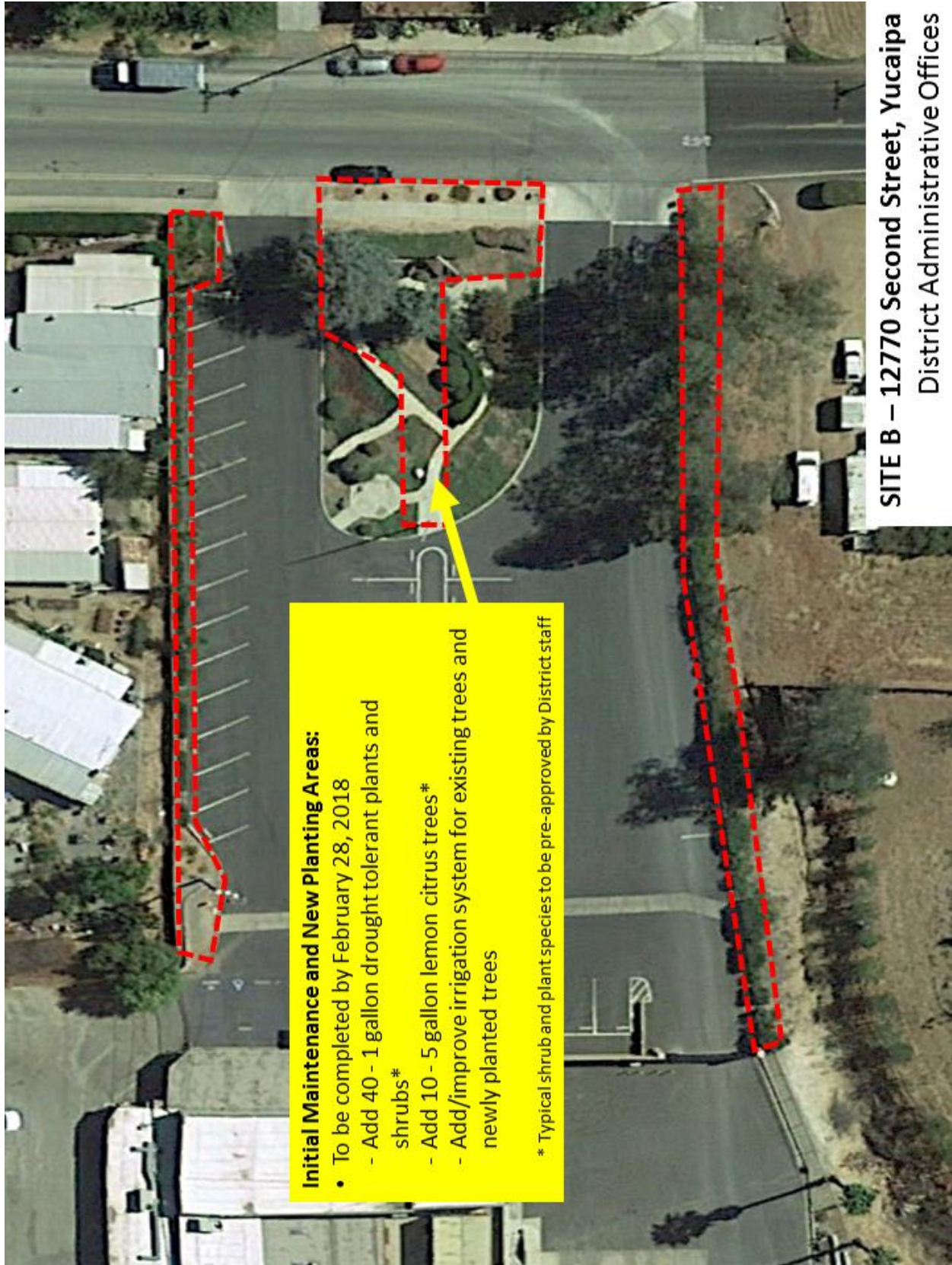
<b>Site B - 12770 Second Street, District Administrative Offices</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	\$
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>





**SITE B – 12770 Second Street, Yucaipa**  
District Administrative Offices





**SITE B – 12770 Second Street, Yucaipa**  
District Administrative Offices

**Initial Maintenance and New Planting Areas:**

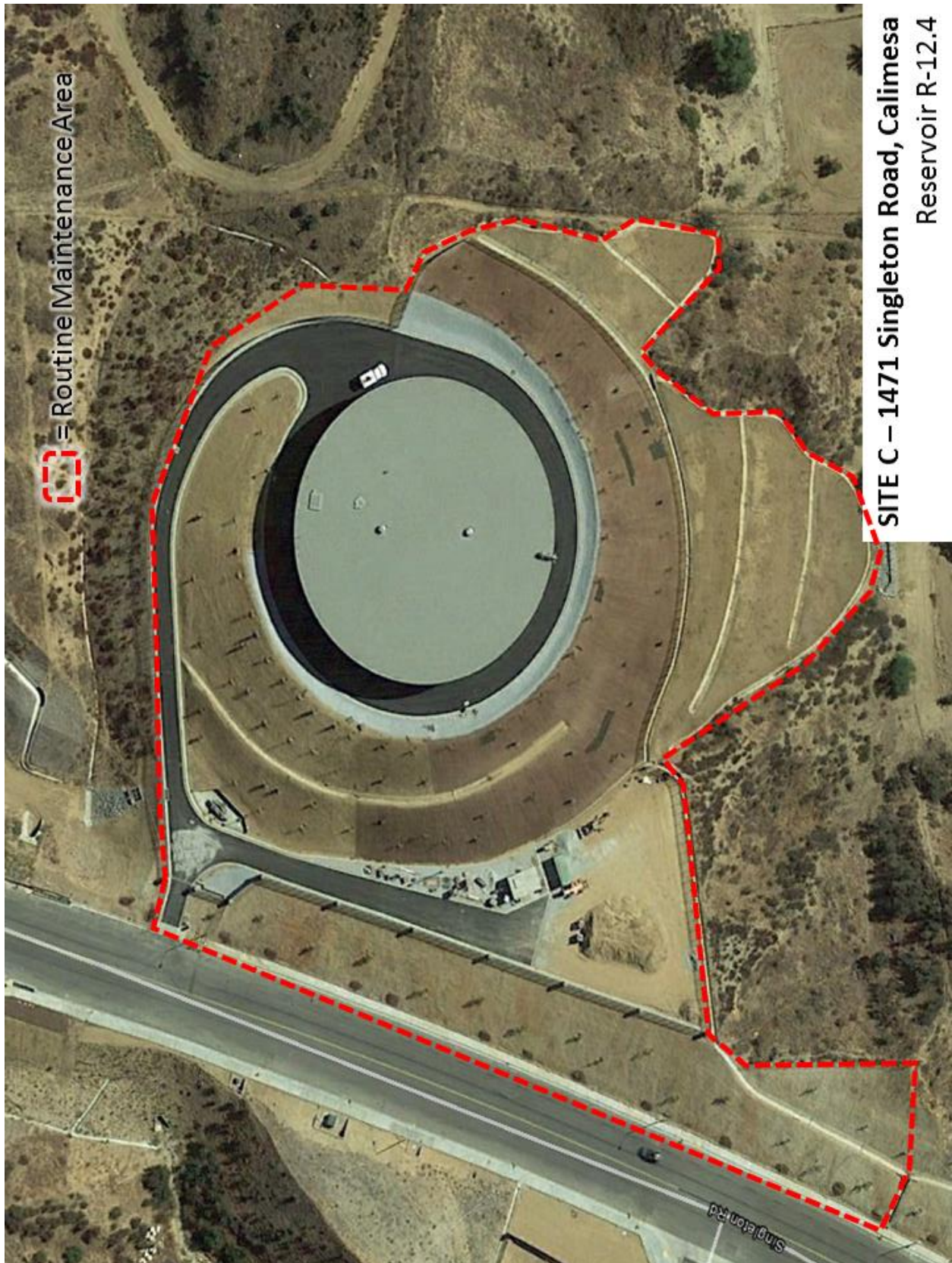
- To be completed by February 28, 2018
  - Add 40 - 1 gallon drought tolerant plants and shrubs\*
  - Add 10 - 5 gallon lemon citrus trees\*
  - Add/improve irrigation system for existing trees and newly planted trees

\* Typical shrub and plant species to be pre-approved by District staff

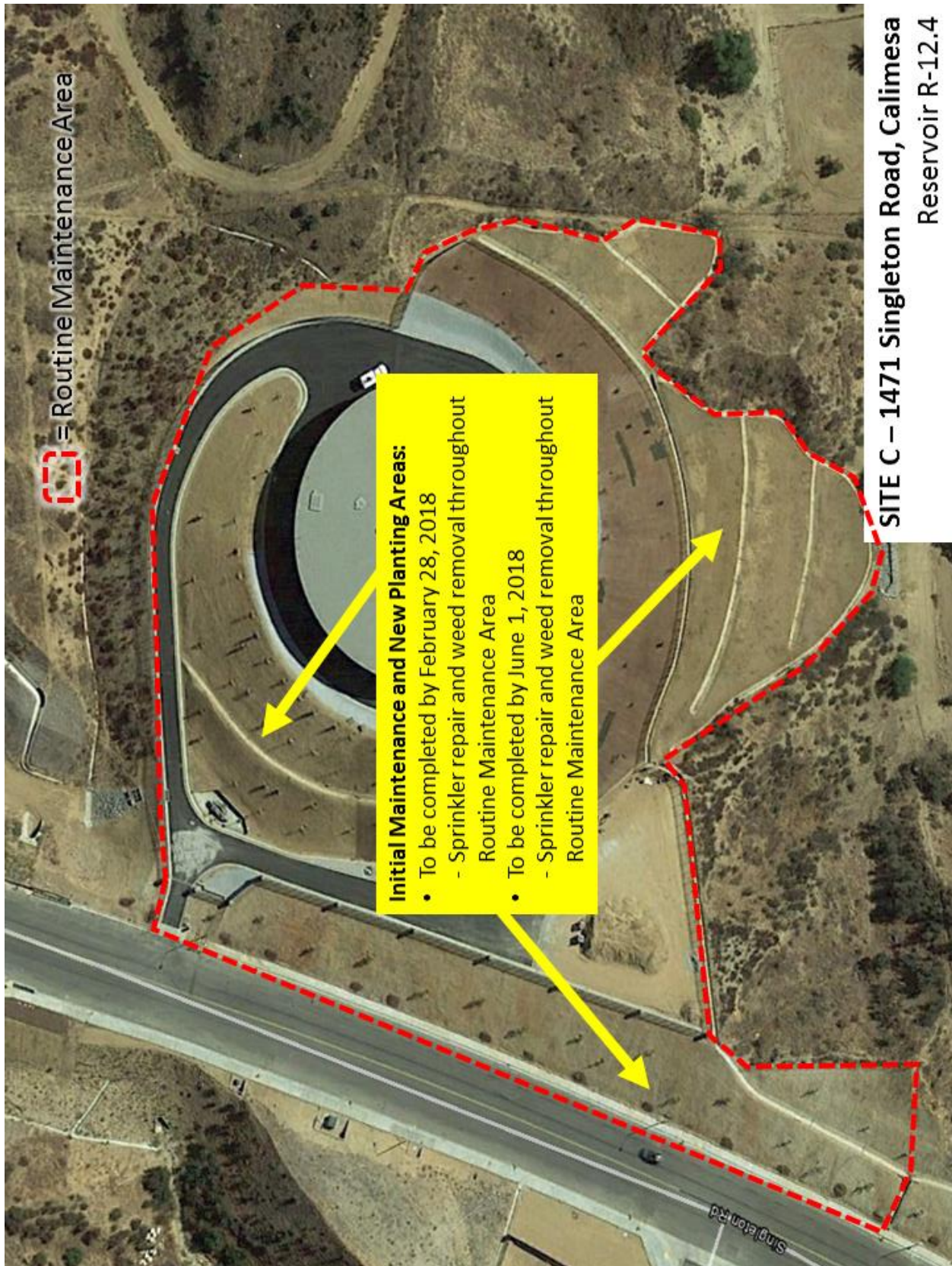
**Attachment B**  
Detailed Scope of Work and Service Frequency

<b>Site C - 1471 Singleton Road, Reservoir R-12.4</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	\$
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>









**Attachment B**  
Detailed Scope of Work and Service Frequency

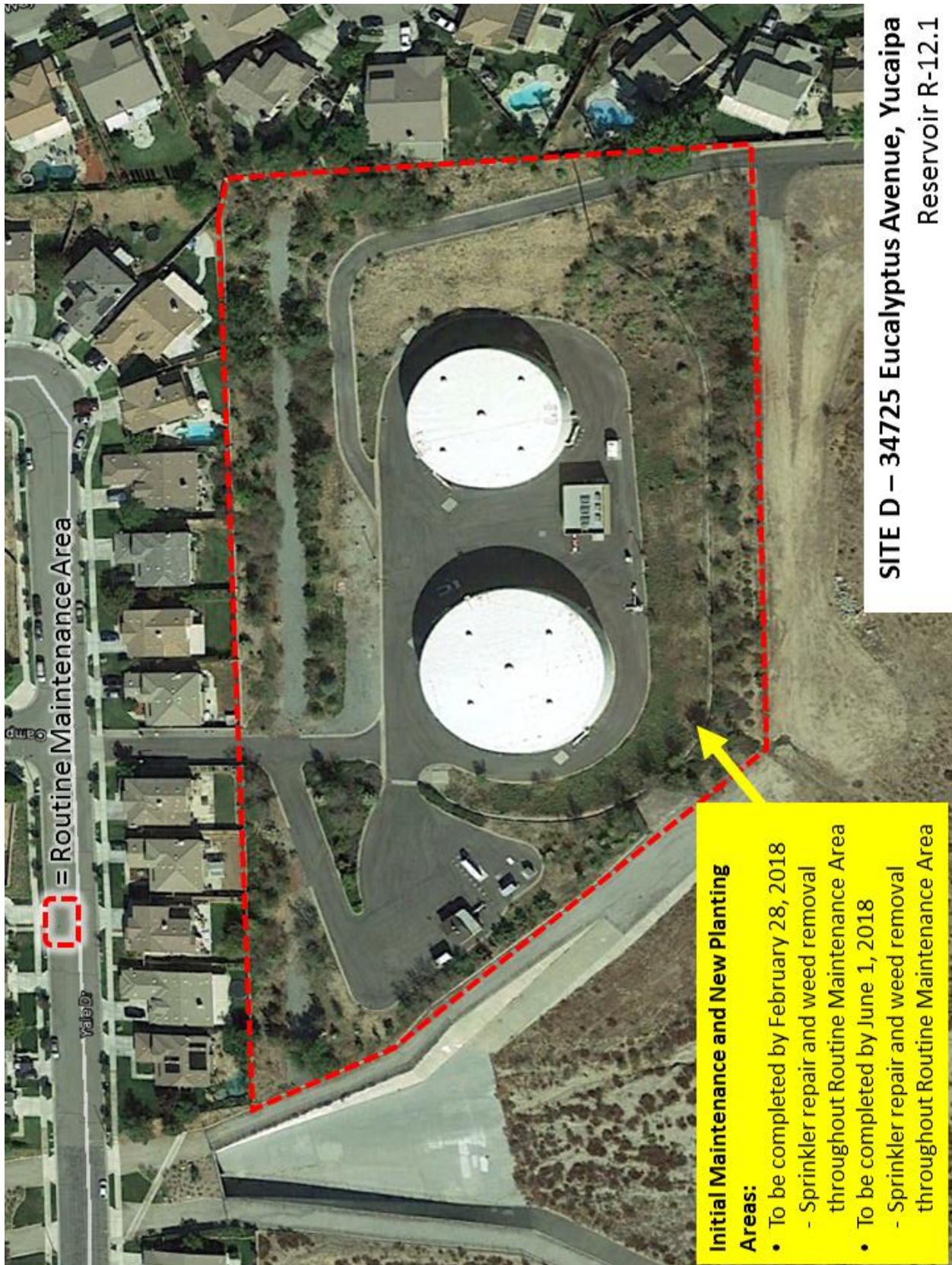
<b>Site D - 134725 Eucalyptus Avenue, Reservoir R-12.1</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	\$
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>





**SITE D – 34725 Eucalyptus Avenue, Yucaipa**  
Reservoir R-12.1





**Attachment B**  
Detailed Scope of Work and Service Frequency

<b>Site E - 35978 Fir Avenue, Reservoir R-15.1</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	Not Applicable
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>



**Attachment B**  
Detailed Scope of Work and Service Frequency

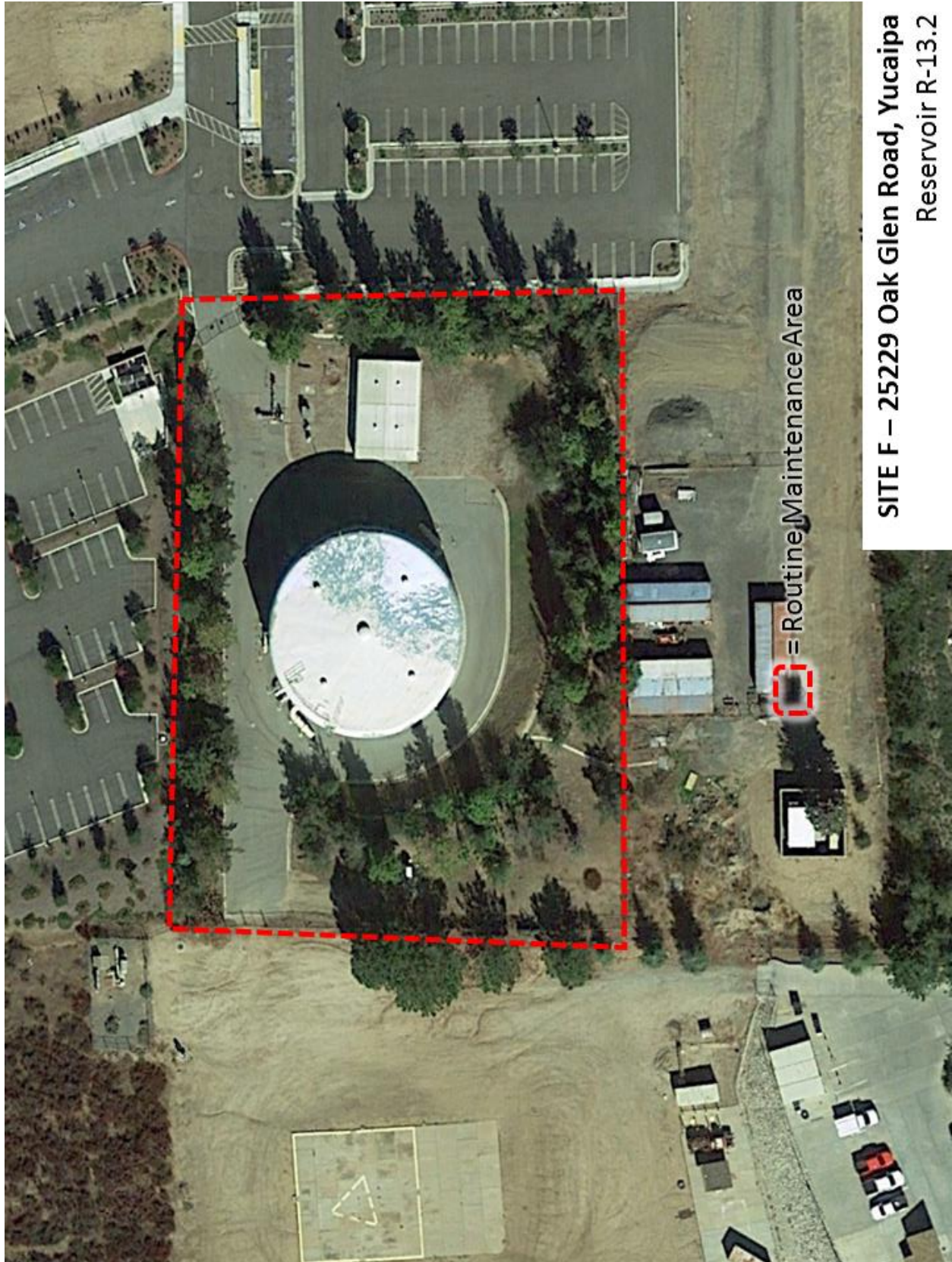


**SITE E – 35978 Fir Avenue, Yucaipa**  
Reservoir R-15.1



**Attachment B**  
Detailed Scope of Work and Service Frequency

<b>Site F - 25229 Oak Glen Road, Reservoir R-13.2</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	Not Applicable
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>

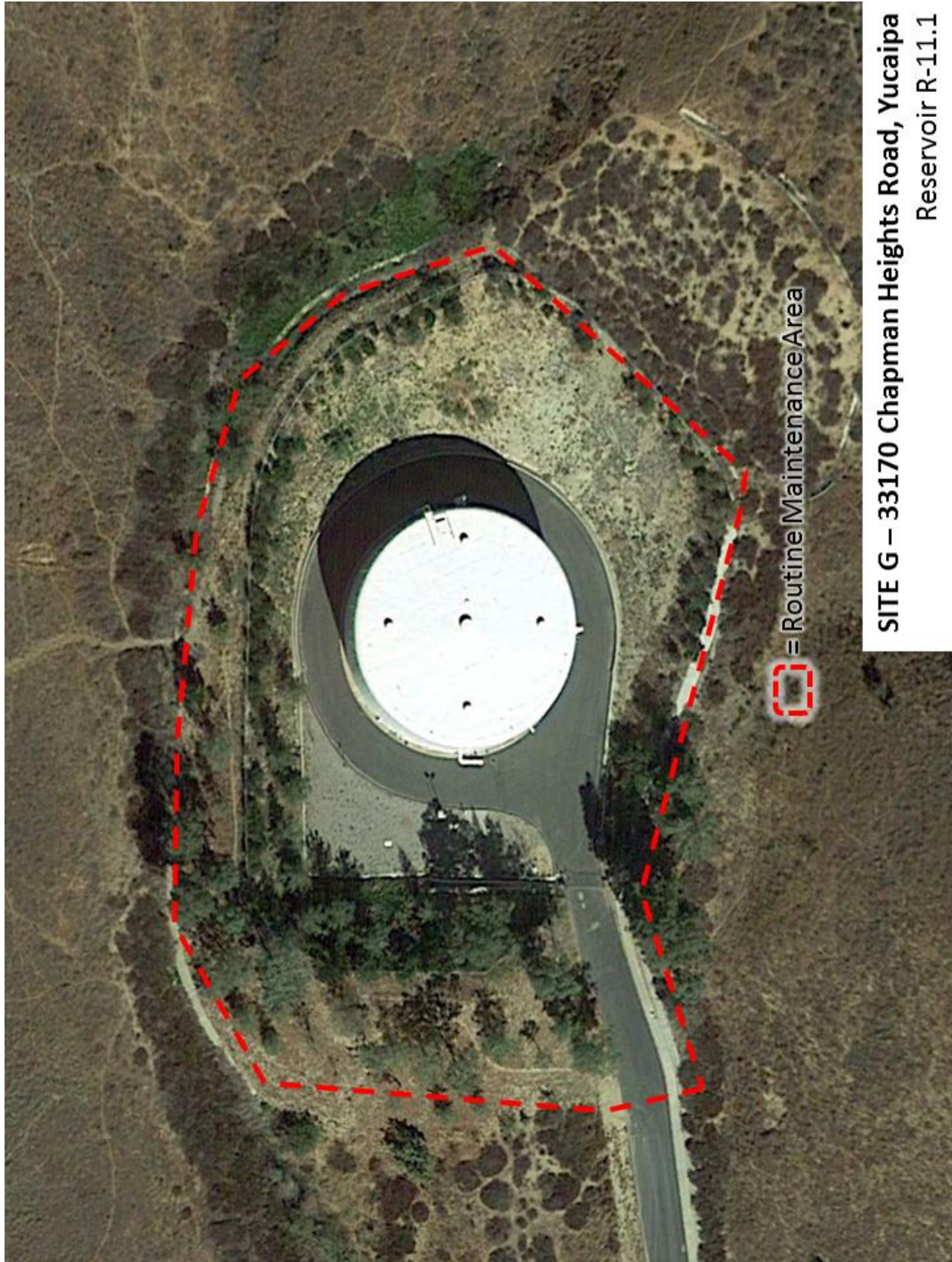


SITE F – 25229 Oak Glen Road, Yucaipa  
Reservoir R-13.2

**Attachment B**  
Detailed Scope of Work and Service Frequency

Site G - 33170 Chapman Heights Road, Reservoir R-11.1		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	Not Applicable
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>





**Attachment B**  
Detailed Scope of Work and Service Frequency

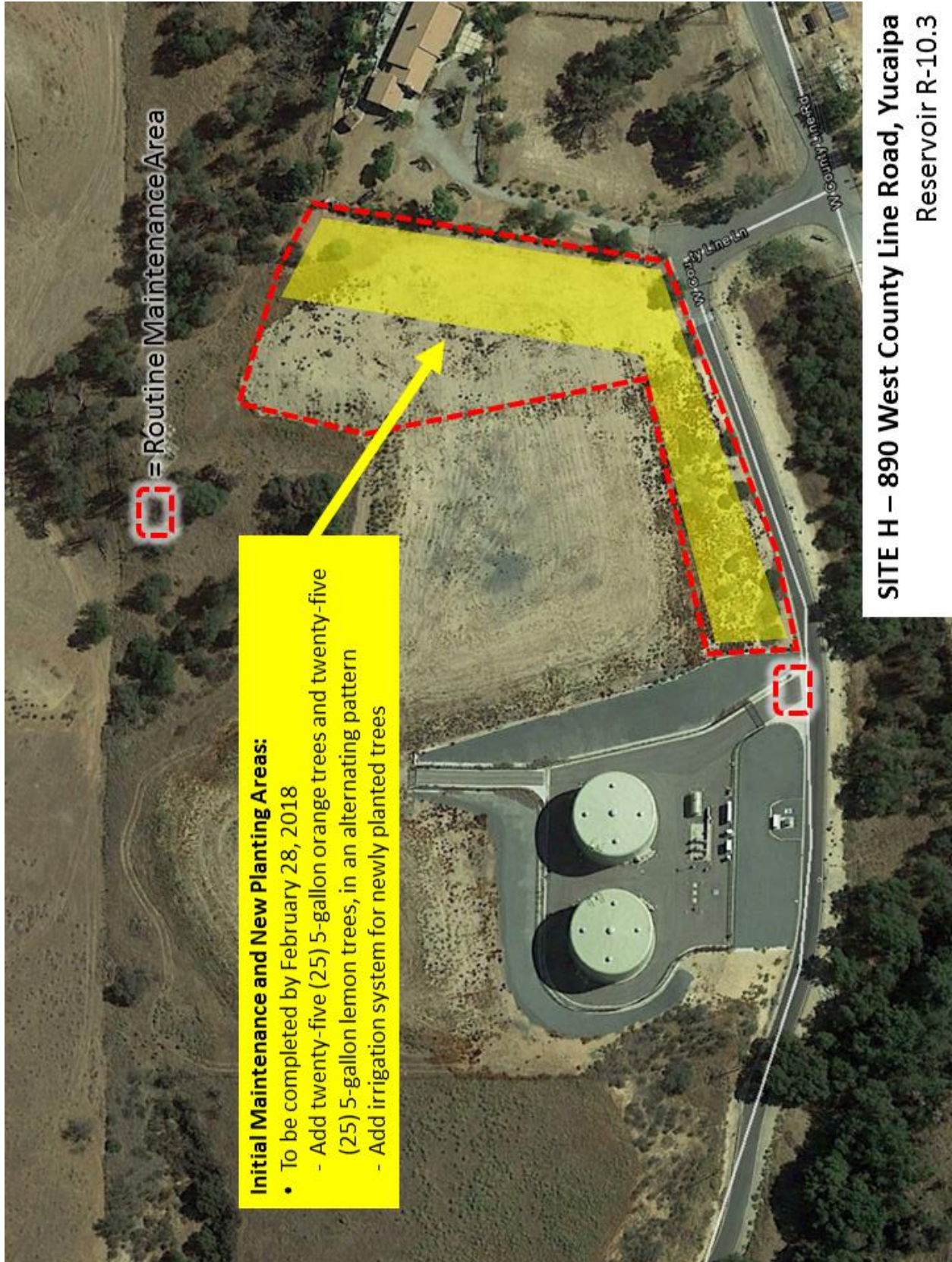
<b>Site H - 890 West County Line Road, Reservoir R-10.3</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	\$
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>





**SITE H – 890 West County Line Road, Yucaipa  
Reservoir R-10.3**







**Attachment B**  
Detailed Scope of Work and Service Frequency

<b>Site I - 35000 Oak Glen Road, Well Site No. 53</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	Not Applicable
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>



 = Routine Maintenance Area


SITE I – 35000 Oak Glen Road, Yucaipa  
Well Site No. 53

**Attachment B**  
Detailed Scope of Work and Service Frequency

<b>Site J - 11675 5<sup>th</sup> Street, Well Site No. 55</b>		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	Not Applicable
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>





 = Routine Maintenance Area

SITE J – 11675 5<sup>th</sup> Street, Yucaipa  
Well Site No. 55



**Attachment B**  
Detailed Scope of Work and Service Frequency

<b>Site K - 37671 Oak Glen Road - Oak Glen Surface Water Filter Plant</b>		
Item	Description	Monthly Amount
--	Anticipated Authorization to Proceed - January 3, 2018	--
1	<b>Initial Maintenance and New Plantings - By Feb. 28, 2018</b>	Not Applicable
2	January 2018 - Landscape Maintenance (Three service visits)	\$
3	February 2018 - Landscape Maintenance (Two service visits)	\$
4	March 2018 - Landscape Maintenance (Two service visits)	\$
5	April 2018 - Landscape Maintenance (Two service visits)	\$
6	May 2018 - Landscape Maintenance (Five service visits)	\$
7	<b>Maintenance and New Plantings - By June 1, 2018</b>	Not Applicable
8	June 2018 - Landscape Maintenance (Four service visits)	\$
9	July 2018 - Landscape Maintenance (Four service visits)	\$
10	August 2018 - Landscape Maintenance (Five service visits)	\$
11	September 2018 - Landscape Maintenance (Four service visits)	\$
12	October 2018 - Landscape Maintenance (Four service visits)	\$
13	November 2018 - Landscape Maintenance (Two service visits)	\$
14	December 2018 - Landscape Maintenance (Two service visits)	\$
--	End of Contract - December 31, 2018	--
<b>Total Site Amount for this Contract</b> (excluding site irrigation maintenance and repair)		<b>\$</b>



**SITE K – 37671 Oak Glen Road, Yucaipa**  
Oak Glen Surface Water Filtration Facility

<b>Bid Summary Sheet</b>		
Site	Description	Total Contract Amount for Each Site Location from Attachment B
<b>A</b>	<b>35477 Oak Glen Road, Yucaipa</b> Yucaipa Valley Regional Water Filtration Facility	\$
<b>B</b>	<b>12770 Second Street, Yucaipa</b> District Administrative Offices	\$
<b>C</b>	<b>1471 Singleton Road, Calimesa</b> Reservoir R-12.4	\$
<b>D</b>	<b>34725 Eucalyptus Avenue, Yucaipa</b> Reservoir R-12.1	\$
<b>E</b>	<b>35978 Fir Avenue, Yucaipa</b> Reservoir R-15.1	\$
<b>F</b>	<b>25229 Oak Glen Road, Yucaipa</b> Reservoir R-13.2	\$
<b>G</b>	<b>33170 Chapman Heights Road, Yucaipa</b> Reservoir R-11.1	\$
<b>H</b>	<b>890 West County Line Road, Yucaipa</b> Reservoir R-10.3	\$
<b>I</b>	<b>35000 Oak Glen Road, Yucaipa</b> Well Site No. 53	\$
<b>J</b>	<b>11675 5<sup>th</sup> Street, Yucaipa</b> Well Site No. 55	\$
<b>K</b>	<b>37671 Oak Glen Road, Yucaipa</b> Oak Glen Surface Water Filtration Facility	\$
<b>Total Amount for this Contract</b> (excluding site irrigation maintenance and repair)		\$



We the undersigned propose to provide the Yucaipa Valley Water District with all labor, material, equipment, supervision and any other required service or cost to provide the asphalt repair and maintenance as outlined in the request for proposal (see Attachment A)

**Grand Total for Bid No. 171130:**

Dollar Amount \$ \_\_\_\_\_

**Written in words:** \_\_\_\_\_

\_\_\_\_\_

Submitted by: \_\_\_\_\_

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

California State Contractors License Number: \_\_\_\_\_

California State Department of Industrial Relations Number: \_\_\_\_\_

Department of Industrial Relations (DIR) Number: \_\_\_\_\_

The following are the names, address and phone numbers for five references (preferable public agencies) for which BIDDER has performed similar work within the past three years: If additional space is required, please duplicate this sheet (do not write on the back).

- 1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4. \_\_\_\_\_  
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- 5. \_\_\_\_\_  
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